

Parental Involvement

Parent and family engagement contributes to the achievement of academic standards by students participating in district programs. Education of students is a cooperative effort among school, parents and community.

Part I. District-Wide Parent and Family Engagement

1. Parent family engagement means the participation of parents and family in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring that parents and family:
 - 1.1 play an integral role in assisting their child's learning;
 - 1.2 are encouraged to be actively involved in their child's education at school and home; and
 - 1.3 are full partners in their child's education and are included in decision-making advisory committees in order to assist in the education of their child.

2. The purpose of this operational procedure is to provide guidance for parent family engagement. The district shall:
 - 2.1 implement programs, activities, and procedures for the engagement of parents and families in all schools consistent with federal laws, including the development and evaluation of procedures. Those programs, activities and procedures will be planned and operated with meaningful consultation with parents and families of participating children;
 - 2.2 provide coordination, technical assistance, and other support necessary to assist participating schools in the planning and implementing of effective parent family engagement activities to improve student academic achievement and school performance;
 - 2.3 strengthen and build parental family engagement;
 - 2.4 coordinate and integrate Title I parent family engagement strategies with parent family involvement strategies under early learning and other categorical programs;
 - 2.5 conduct, with the involvement of parents and families, an annual evaluation of the content and effectiveness of this procedure in improving the academic quality of the schools served with Title I funds, including identification of barriers limiting parent family participation in Title I-related activities while noting participation of parents and families with limited English proficiency, parents and families of migrant students, and parent and families of students with disabilities; and
 - 2.6 involve the parents and families of children served in Title I, Part A schools in decisions about how the Title I, Part A funds reserved for parent family engagement are spent.

3. The district will take the following actions to involve parents and families in the joint development of its district-wide parent family engagement plan.
 - 3.1 An annual meeting of parents and families of participating Title I students shall be held to explain the goals and purposes of the Title I program. The Title I director will facilitate this meeting event.
 - 3.2 Parents and families will be given the opportunity to participate in the development, operation and evaluation of the program. Opportunities will be in the form of meetings, surveys, and parent nights.

- 3.3 The district will involve parents and families in the process of school improvement and provide opportunities for them to review the school improvement plan, while encouraging them to participate in the building's self-review process which will occur annually in the individual school buildings.
4. The district will use supports, such as coordination and technical assistance, to assist schools in planning and implementing school review and improvement through:
 - 4.1 identifying barriers to greater participation by parents and families in parental family engagement activities;
 - 4.2 using findings of the evaluation to design strategies for more effective parent family engagement; and
 - 4.3 revising, when necessary, district and school parent family engagement procedures.
5. The district will coordinate and integrate parent family engagement strategies with similar strategies under the following other programs, such as:
 - 5.1 early learning programs;
 - 5.2 learning assistance program;
 - 5.3 special education; and
 - 5.4 federally and state-funded programs.
6. The district shall facilitate removing barriers to parent family engagement activities, such as:
 - 6.1 conducting joint parent and family meetings with other programs;
 - 6.2 holding meetings at various times of the day and evening;
 - 6.3 arranging for in-home conferences; and
 - 6.4 using Title I funds to facilitate parent and family attendance at meetings by payment of transportation and childcare costs.
7. The district will conduct, with the involvement of parents and families, an annual evaluation of the content and effectiveness of this parent family engagement procedure.
8. The district will strengthen and support strong parent family engagement. This will be done through a district parent forum, or a school parent night, or written communication. The school district, with the assistance of all schools, will provide information to parents and families of children served by the school district or school in understanding topics, such as the following:
 - 8.1 the Common Core Standards;
 - 8.2 State and local academic assessments, including alternate assessments;
 - 8.3 learning how to monitor their child's progress; and
 - 8.4 learning how to work with educators.

Part II. School-Based Parent and Family Engagement

9. In addition to the district-wide procedure on parent family engagement, each school will have separate, school-based, parent family engagement procedures, which will be developed with parents and family members of Title I students. Parents and family members will receive notice of their school's parent family engagement procedures in an understandable and uniform format and, to the

extent practicable, in a language that they can understand. Each school-based procedure will describe how each school will do the following:

- 9.1 Convene an annual meeting at a convenient time, to which all parents and families of Title I students will be invited and encouraged to attend, to inform them of their schools' participation under Title I, to explain the requirements of Title I, and to explain the rights that they have under Title I;
 - 9.2 Offer flexible number of meetings, such as meetings in the morning or evening;
 - 9.3 Involve parents and families, in an organized, ongoing, and timely way in the planning, reviewing, and improving of Title I program; and
 - 9.4 Provide parents and families of Title I students the following:
 - a. Timely information about Title I programs;
 - b. A description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of the challenging state academic standards; and
 - 9.5 If requested by parents or families, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any suggestions as soon as practicably possible.
- 10.** School district personnel will work with teachers, principals and other staff to reach out to, communicate with, and engage parents and families as equal partners. This will be done through a district parent forum, or school parent night, or written communication. The school will provide:
- 10.1 an explanation of the reasons supporting their child's selection for the Title I program;
 - 10.2 a description and explanation of the school's curriculum;
 - 10.3 information about academic assessment used to measure student progress; and
 - 10.4 information about proficiency levels students are expected to meet.
- 11.** The school will take the following actions to ensure that information related to school parent family engagement programs, meetings, and other activities is communicated to the parents and families of participating children in an understandable and uniform format by:
- 11.1 distributing the parent family engagement procedure on an annual basis through posting on the web, placing in newsletters, and /or through insertion into the student registration packet; and
 - 11.2 to the extent needed and practical, distribute the parent family engagement procedure in multiple languages or formats.
- 12.** The superintendent or designee shall ensure that the district's Title I Parent Family Engagement operational procedure, plan and programs comply with the requirements of federal law.

Cross References:

(cf.: 2130 – Student Assessment Program)

(cf.: 2180 – Parent Partnership for Student Success)

(cf.: 2421 – Certificate of Educational Competency)

(cf.: 2430 – Home Work)

(cf.: 4216 – Community-Business Partnership)

Legal Reference:

PL 107-110, Section 1118(a)

Management Resources:

Policy News, October 2008 Family Involvement Policy
Policy News, June 2005 Title I Parental Involvement Policy
Policy News, August 2003 No Child Left Behind Update
Section 1116 of Every Student Succeeds Act (ESSA)

Adoption Date:

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